MEMORANDUM OF RECORD

SUBJECT: Staff Meeting Minutes for April 4, 2000

DCMC BUSINESS OPERATIONS DESCRIBES ESTIMATING TECHNIQUE AT PRICE SYSTEMS' ANNUAL SYMPOSIUM. DCMC-OA presented an overview of DCMC's Computer-Aided Parametric Estimating (CAPE) software project at Price Systems' annual symposium. DCMC recently tested the feasibility of evaluating hardware prices using parametric models calibrated to industry norms. The presentation described DCMC's application of a technique that is often employed in industry to estimate costs when historical data is scarce or unavailable. Several of the participants, which included representatives from DoD, the U.K., industry and academia, expressed interest in the methodology and suggested refinements to the technique. Successful implementation of CAPE models based on industry average data will lessen DCMC's reliance on supplier-furnished cost/pricing data and facilitate price-based acquisition

SINGLE PROCESS INITIATIVE (SPI) EXECUTIVE COUNCIL MEETING. The SPI Executive Council held its seventh meeting on March 27, 2000. Council membership consists of the Principal Deputy Under Secretary of Defense (Acquisition, Technology & Logistics), the Service Acquisition Executives, the Deputy Under Secretary of Defense (Acquisition Reform), the Director, Defense Contract Audit Agency, and the Commander, Defense Contract Management Command. Industry representatives from management councils and industry associations attended. Topics included the Government & Industries Supplier Management Comparison Study, SPI Workshop Recommendations, Packaging Pilot Program, Integration of Acquisition Reform with Reprocurements and the Elimination of the Plant-Wide Data Report and Paid Cost Rule.

SOFTWARE CAPABILITY EVALUATION (SCE) MEETING WITH ARMY CECOM PROGRAM MANAGEMENT. The DCMA Software Center is leading a team to perform SCEs in support of the Aerial Common Sensor (ACS) for the Army CECOM. The first meeting of the SCE Team and the program office was held 27-28 Mar at CECOM, Ft. Monmouth, NJ. The strategy, planning and scheduling for the SCEs were discussed.

SOFTWARE ASSESSMENT INTEGRATED PROGRAM TEAM (IPT). DCMC participated in the Software Assessment IPT on March 30, 2000 held in El. Segundo, California at Aerospace. The IPT continues in its responsibility for providing recommendations to the Deputy Undersecretary of Defense for Science and Technology (DUSD (S&T) for implementing the policy relative to Software Evaluations for ACAT 1 Programs that was issued on October 26, 1999. Highlights from this meeting included an analysis of Capability Maturity Model criteria, and review of possible evaluation tools. The next meeting will be held on May 15, 2000.

GREATER BALTIMORE NATIONAL CONTRACT MANAGEMENT (NCMA) CHAPTER MEETING. DCMA was the invited guest speaker at the Greater Baltimore NCMA chapter luncheon meeting held 28 March in Linthicum MD. The topic of DCMA's presentation was on Enterprise Resource Planning Systems (ERP), the Joint DCMA/DCAA/Industry ERP study recommendations, and current DCMA/DCAA guidance relative to the use of Teaming to validate contract data requirements and systems compliance during the transition from their legacy systems to ERP systems.

APPROVED:

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